

# Wisconsin Department of Regulation & Licensing

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## DIVISION OF PROFESSIONAL CREDENTIAL PROCESSING

### INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR CERTIFICATION AS AN ACUPUNCTURIST

Carefully read all of the following information and the accompanying application.

For certification as an acupuncturist your "Application for Certification as an Acupuncturist" (Form #1715) must be completed and notarized. Attach the appropriate fee to application and return. Make check or money order payable to the Department of Regulation and Licensing.

**In addition to Form #1715 and required fee, the following documents are required:**

1. Evidence of successful completion of clean needle technique course.
2. Evidence of successful completion of course of study and residency, the equivalent of at least 2 consecutive years of full-time education and clinical work in Oriental diagnostic and therapeutic theories and practices at a school accredited by the national accreditation commission for schools and colleges of acupuncture and Oriental medicine or the NCCAOM. This must include dates attended and number of hours completed in program.
3. Evidence of successful completion of NCCAOM examination in acupuncture, with a passing score, determined by NCCAOM.
4. Verification of certification as an acupuncturist in other state or territory, this is required even though a credential may not be current/active. (If applies)
5. A copy of the *current* rules and statutes of state or territory in which credentialed. (This is required for reciprocal applicants only.)

**NOTE: ALL SUPPORTING DOCUMENTS MUST BE RECEIVED DIRECTLY FROM THE JURISDICTIONS AND INSTITUTIONS INVOLVED. They will NOT be accepted from the applicant. Please address all documents to:**

Department of Regulation & Licensing  
Acupuncture Certification  
P.O. Box 8935  
Madison, WI 53708-8935.